



St. Vrain Sanitation District 2023 Final Budget



**St. Vrain Sanitation District
11307 Business Park Circle
Firestone, CO 80504**



St. Vrain Sanitation District

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Jon Peterson- **Finance Manager**

Heidi Hurtado– **HR/ Office Manager**

Department Heads

Dave Cross– **District Engineer / Project Manager**

Jon Peterson- **Finance Manager**

Penny DeMille- **Plant Manager**



St. Vrain Sanitation District

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St. Vrain Sanitation District Introduction





To: Board of Directors

From: Robert Fleck, District Manager

Re: 2023 Budget Message

Date: December 2022

Another busy and productive year has passed, and our planning now will tie into our mission statement, which states, "We will serve the present and future sewage treatment needs of our customers in an efficient, cost-effective, environmentally responsible manner." The Board and Staff have done well in keeping our goals in line with our mission statement and being good stewards of our resources. Reflecting on the accomplishments of 2022, we can see where implementing Board direction and capitalizing on the opportunity was maximized and where continuous improvement will help determine our 2023 planning and goal setting. Let us start by reviewing some of the past year's highlights and then planning for the 2023 budget.

District growth:

The District navigated another year of COVID 19 virus and were blessed the illness did not effect operations of the District. Many organizations continue virtual meeting and appears to be the new norm. Though COVID 19 was ever-present and still is, the District continued to realize strong sewer connection sales numbers. As of October 1, 2022, the District has sold 398 sewer connections equating to 419 single-family equivalents (SFE). The budgeted SFE for 2022 was 500. There continues to be development activity and inquiries for land throughout the District. Some of the larger developments we anticipate seeing next year or continuation of Barefoot Lakes, Sweetgrass, Wyndham Hill, St. Acacius, Red Barn, Hidden Creek, Village East and, miscellaneous fill-in of existing subdivisions. There are also major interceptors planned or ready for construction which include the Idaho Creek, Little Dry Creek Lift Station, and the Vogl/E-26. This growth continues to increase the flow and loading through the collection system to the treatment plant. The continued growth will supply the resources to fund future expansions and projects. This growth contributes to the District's "pay its own way" philosophy and is one of the reasons we maintain an excellent financial position.

The District, HDR, and Archer Western completed the treatment plant design in 2020 and are now two years into construction of treatment plant upgrades. Completion is anticipated in early 2023, with multiple processes being commissioned in 2022.

The Board approved four positions to be added in the future, an engineer, two collection system maintenance, and an electrical/PLC/SCADA for the plant. A search for another engineer

continues. The District experienced a turnover of 3 positions this year. Our Staff sought more opportunities to grow in their careers, and we wish them well. The current hiring environment has proven to be difficult to attract new hires, and the industry as a whole struggle to fill open positions. In addition, Staff was directed to develop a site to house new cleaning and videoing equipment and staff. A site was purchased in Eagle Business Park. An RFP was sent to architect firms and the selection of a firm will happen before the end of 2022.

Administration office:

The document management system implementation continues, with more than 3800 paper and electronic files and folders transferred in 2022. Regular maintenance was performed on the building with no substantial costs incurred. Water usage continues to be significantly reduced since the conversion of the boulevard landscape was converted to native low-water vegetation.

Treatment plant:

The Plant Staff were able to work with local farmers to remove all biosolids from the plant site this year, and the Biosolids Committee continues efforts to remove the solids from the site.

Maintenance and repair continue to be on the forefront as a priority besides new plant construction. The maintenance software continues to be a good management tool. Staff are inputting new data for the new plant processes which provides staff a system to predict our M&R needs and help with budget planning. The plant will be half new and half old this year, so some major items will be budgeted for replacement or rebuild; however, certain processes are susceptible to quicker failure due to the environments they are exposed to and the nature of corrosive atmospheres and chemical use. The new portions of the plant have a 2-year warranty.

I am very happy to report the new blowers are operating as intended with no failures. A relief for us all. The plant staff have the option of operating either basin at this time. The new ATAD started in late August. I want to commend the plant staff for their time and dedication to starting up all the new processes. The time it takes to troubleshoot and optimize is stressful and they have been handling it well.

Collection system:

Rehabilitation and repair will continue in 2022. The District will again focus our efforts on deficiencies found through video surveillance, mainly dealing with manhole repair. As a result of this continued investment, the District sewer infrastructure is in good order and repair. Inflow and Infiltration (I&I) have been reduced, limiting the introduction of groundwater and groundwater pollutants. An effective I&I program benefits the collection system and treatment plant capacities.

Plan reviews for new commercial buildings and new or continuing subdivisions have continued at a healthy pace with 35+ commercial projects and 22+ subdivision projects either in process or completed.

There are 3 line extension projects (Little Dry Creek Lift station, Idaho Creek, Vogl/E-26) in the process of design. Two line extensions were completed this year, the Hidden Creek (6000+ feet) and Godding Hollow Parallel 3 (5500+ feet).

Finance, Investments, and Information Technology:

We continue to work with Gill Capital, the District investment advisors, to maximize interest income as we spend our reserves on plant expansion. Upon completion of the current plant expansion, District reserves will be replenished with future connection sales to facilitate any needed future improvements.

The District's IT needs include the purchase of upgraded server software, networking equipment, and workstations. The rest of the budget, as defined, includes maintenance agreements, software upgrades, web/email hosting, and IT service.

FEMA reimbursement:

The FEMA reimbursement submittal for the 2013 flood is still in the process of review. The District is awaiting comments or questions from FEMA in the hope of receiving the maximum amount of 87.5% (75 % FEMA – 12.5% State) or recover \$1,793,000. To date, the District has been reimbursed \$1,460,558.

Customer services and education communications:

The District continues to pride itself on providing outstanding customer service. Customers served include our constituents, developers, engineers, municipalities, and other districts. Coronavirus limited the events, but the District continued to support public information opportunities through the local summer events at Dacono, Frederick, Firestone, and Carbon Valley Chamber events. The Staff has continued to develop and update educational pamphlets. The District newsletter (The St. San Plan) was mailed in January, July, and in October. The newsletter will continue to be published in 2023.

Pretreatment:

There are approximately 535 non-residential dischargers where there are five permitted industries, five zero-discharge industries, and 138 grease and sand/oil separators monitored. The program helps protect the collection system and treatment plant by surveying and performing site inspection visits and being a part of design plan review of existing and new businesses. This program continues to be self-funding and an asset to the District operations.

Looking ahead:

The accomplishments of the past year help define the needs for the next year. Every year the Department Managers develop their individual budgets to maintain or improve existing

infrastructure, education, software, and processes in their departments. The Budgets follow, detailing the needs for 2023.

The timing of our 2023 budgeting process is defined below:

- September 21 Board receives a preliminary budget.
- October 19 Board receives a proposed budget.
- October TBD Staff meets with Board sub-committee:
- October 20-31 Board reviews proposed budget and prepare questions for Staff.
- November TBD Staff meets with the Board sub-committee if needed.
- November 1-8 Staff responds to questions and comments from the Board.
- November 9 Budget Workshop at regularly scheduled meeting.
- December 7 Board meeting, approval of the (Final) 2023 budget.

Budget overview:

As information, the District has two funds; the Government and Enterprise funds. The Government fund is money received from property taxes and expensed through governing activities. The Enterprise is all of the day-to-day costs to maintain and operate the District.

The Government fund is based on revenue of \$691,646 and expenditures of \$731,958. This fund includes budgeted amounts for the Board, its functions, retreats, policymaking, rate study, rebranding and the organization's annual audit. This will decrease the overall fund balance reserves from the previous year to \$1,698,847.

The Enterprise Fund is based on revenues of \$11,242,010 and expenditures of \$19,824,846. This is our operating fund for the District. The main source of revenue is monthly service fees, which fund all departments. The anticipated fund balance at the end of 2022 is \$12,890,325, and an ending balance in 2023 of \$4,307,489. Total revenues are projected to decrease by .55%, and total expenditures will see a decrease of 23.07% over estimated 2022 year-end totals.

The details of fund expenditures will be discussed in individual sections of the budget. Our capital improvement projects plan for a total of \$11,365,000 for 2023. These funds will allow us to implement the CIP budget.

There is included a \$150,000 line item as part of the Administration budget as a Board directed contingency that will allow the Board to make recommendations as they see needs arise in 2023.

Assessed valuation:

The District will certify a .373 mill levy for 2023. The District's net assessed valuation will increase by 42% per the Weld County Assessor's valuation certification. The net assessed

valuation for the District in 2023 is projected to be \$1,297,419,240. The increase in assessed valuation leads to the District Revenue from property tax to increase from 2022, with a projection of \$483,937 for 2023.

Conclusion:

The resources detailed in this budget will allow District to plan, continue operating, and improving the assets we are entrusted with.

On behalf of the Staff, I am pleased to present the 2023 budget. The Board's vision and fiduciary planning have positioned this District for success. The ongoing growth in this area of Weld County will provide the resources to continue providing quality wastewater collection and treatment to the current and future residents we serve.

Please, email or stop by the office to discuss, review, or ask questions regarding this budget.

Thank you.

Our Mission Statement:



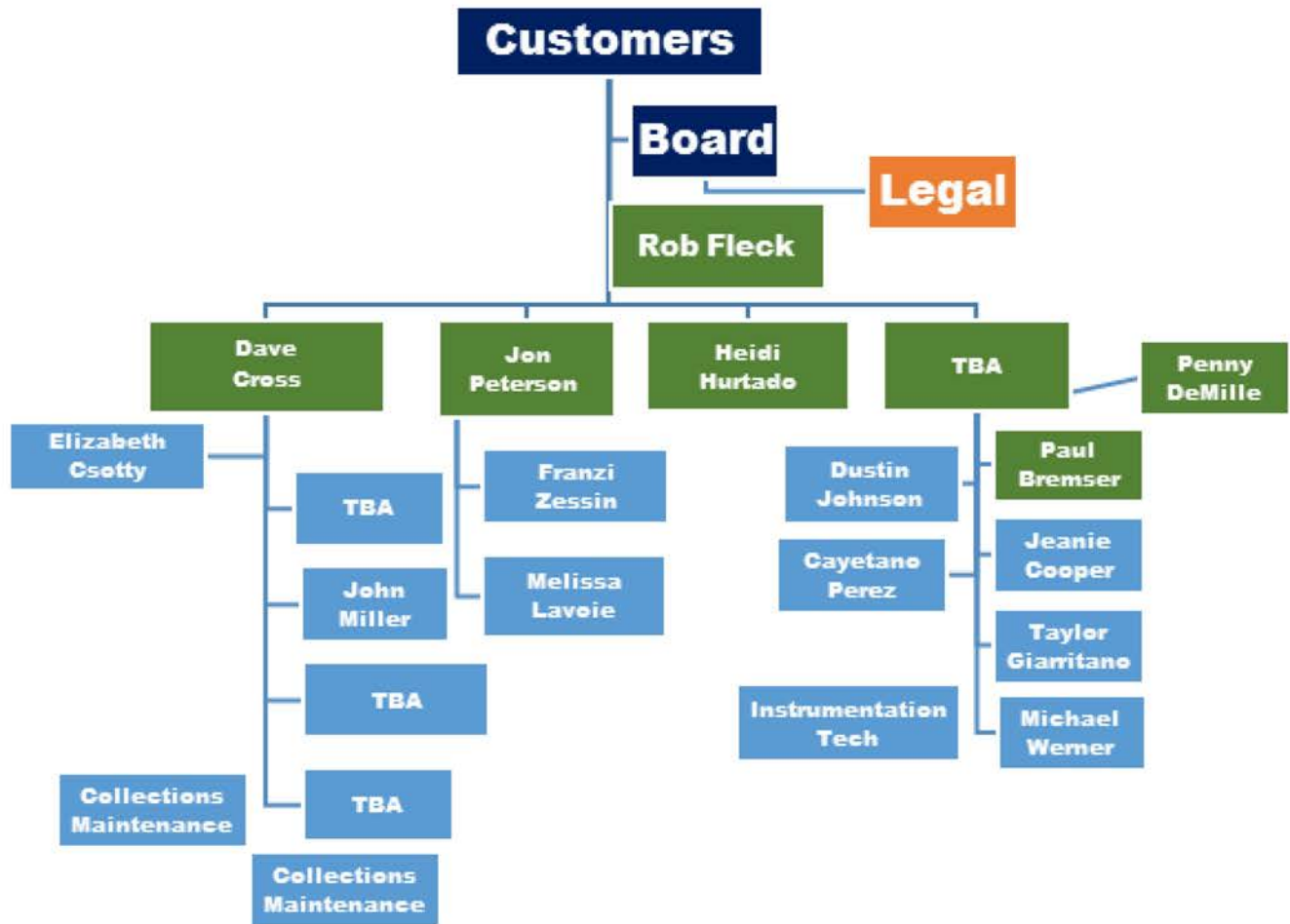
St. Vrain Sanitation District's mission is to serve the present and the future sewage treatment needs of its customers in an efficient, cost-effective, environmentally responsible manner.





St. Vrain Sanitation District

2023 District Restructured Organizational Chart by Person

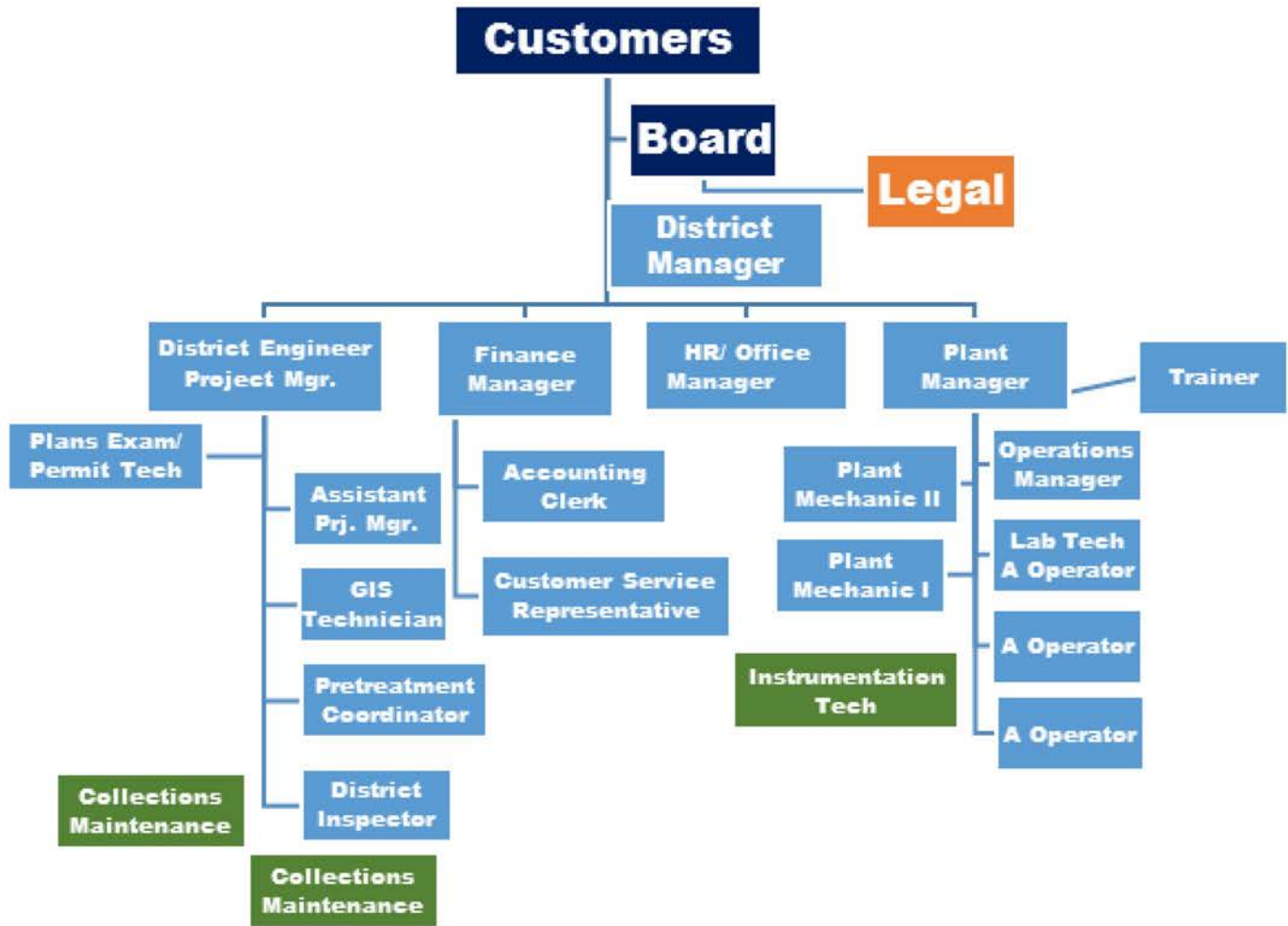


- Management (exempt)
- Departmental Staff (Non-exempt)



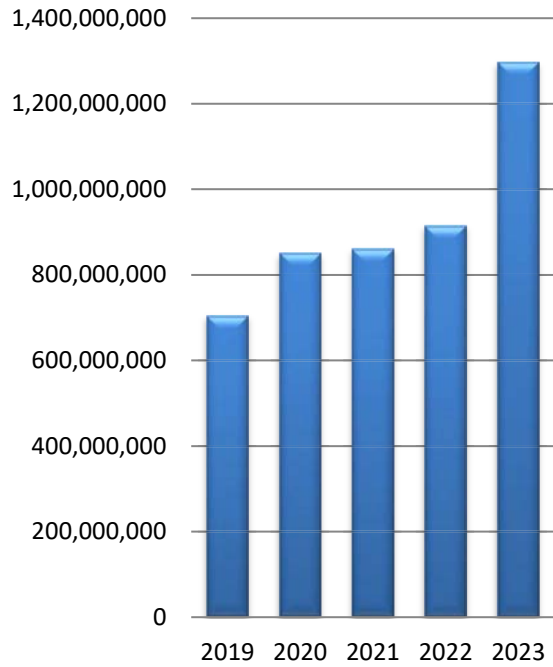
St. Vrain Sanitation District

2023 District Restructured Organizational Chart by Position

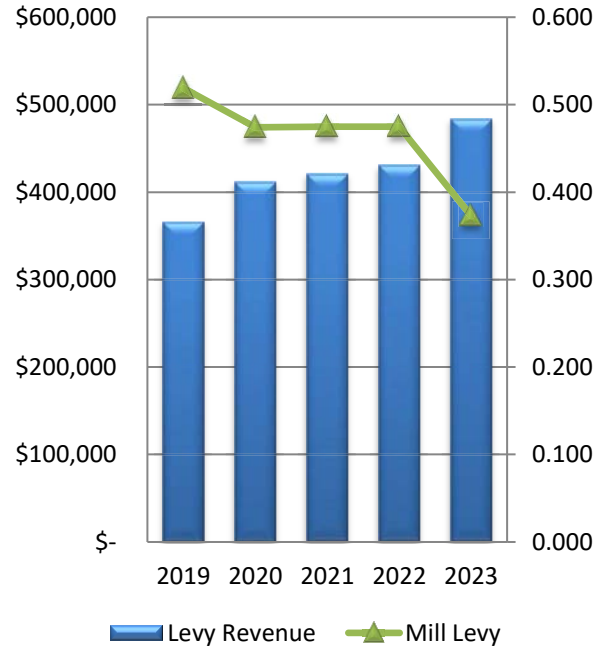


- Current Positions
- Future Positions

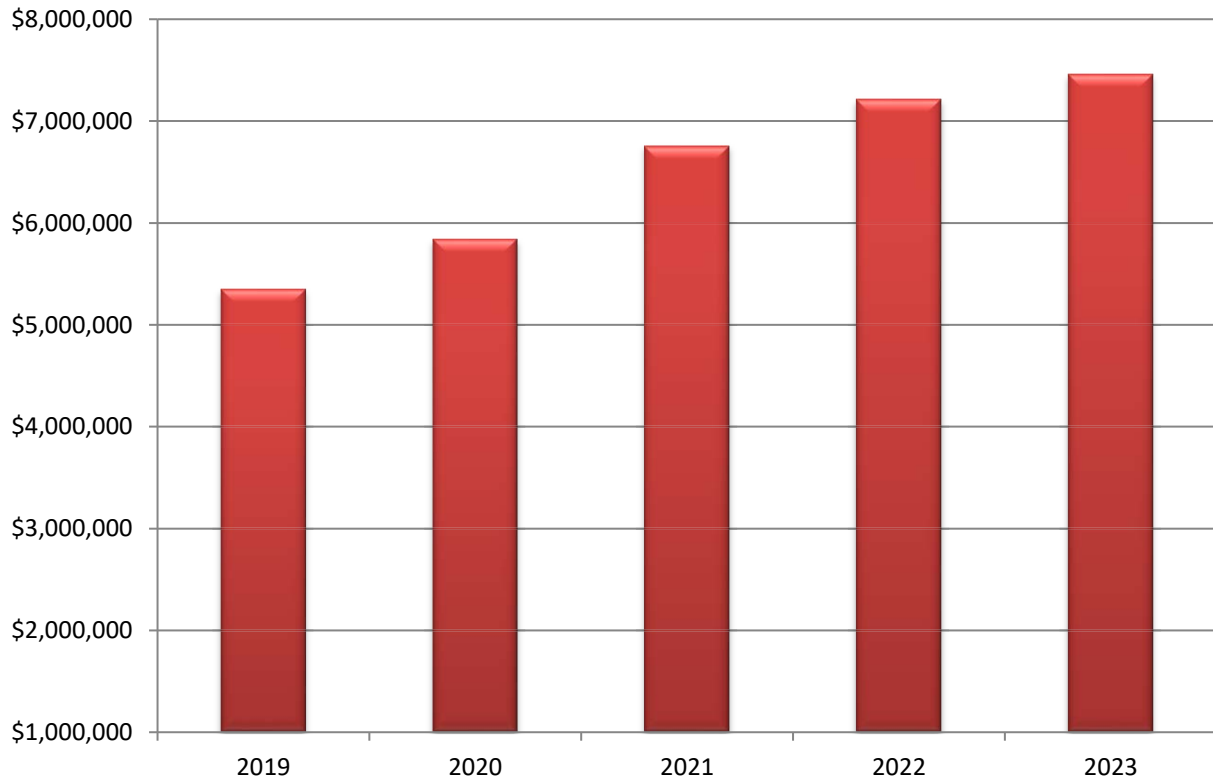
Assessed Valuation



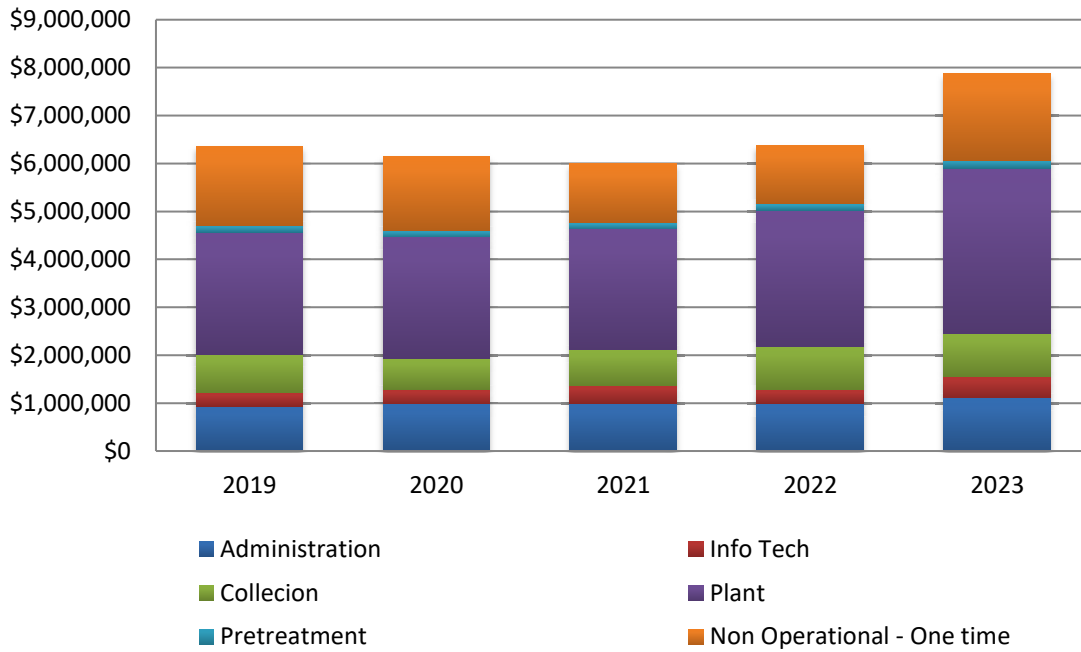
Mill Levy Revenue



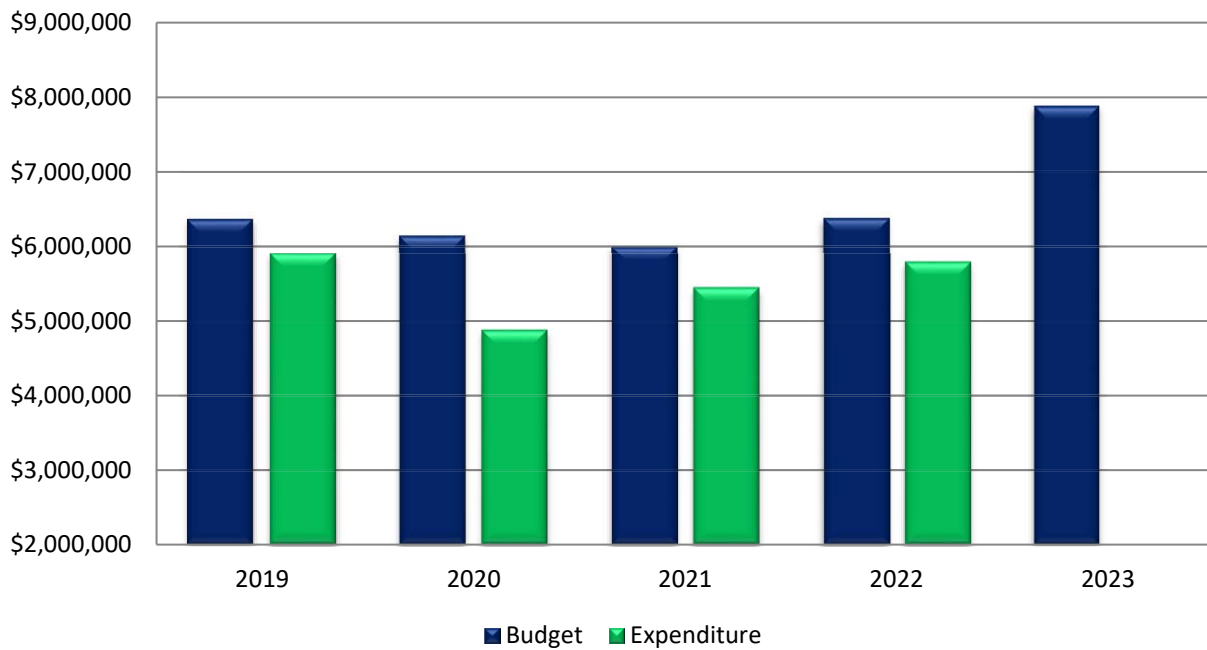
Service Fee Revenue



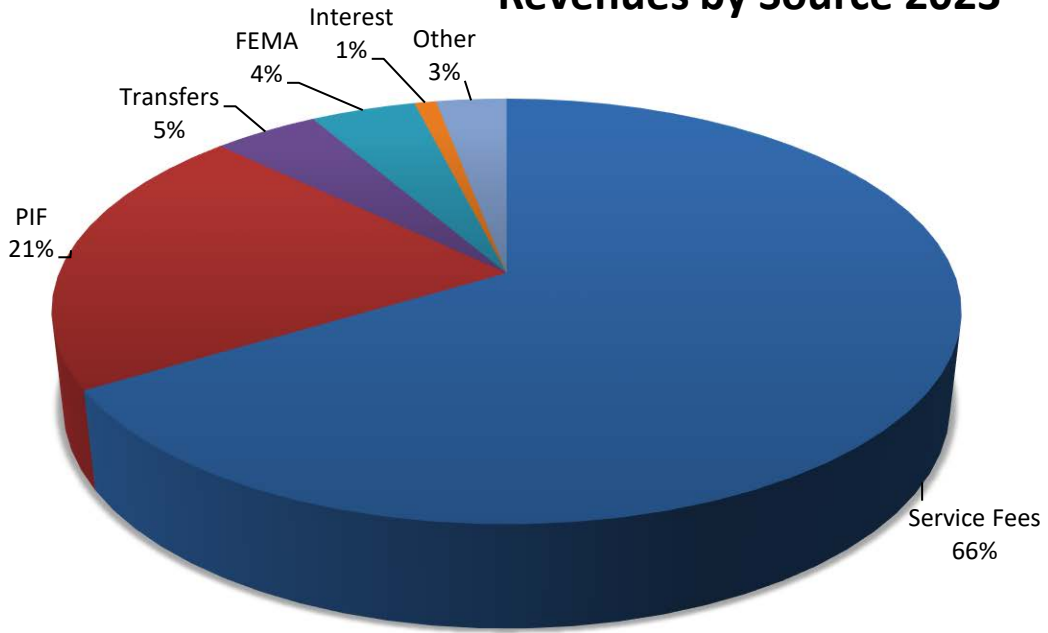
Enterprise Budget History



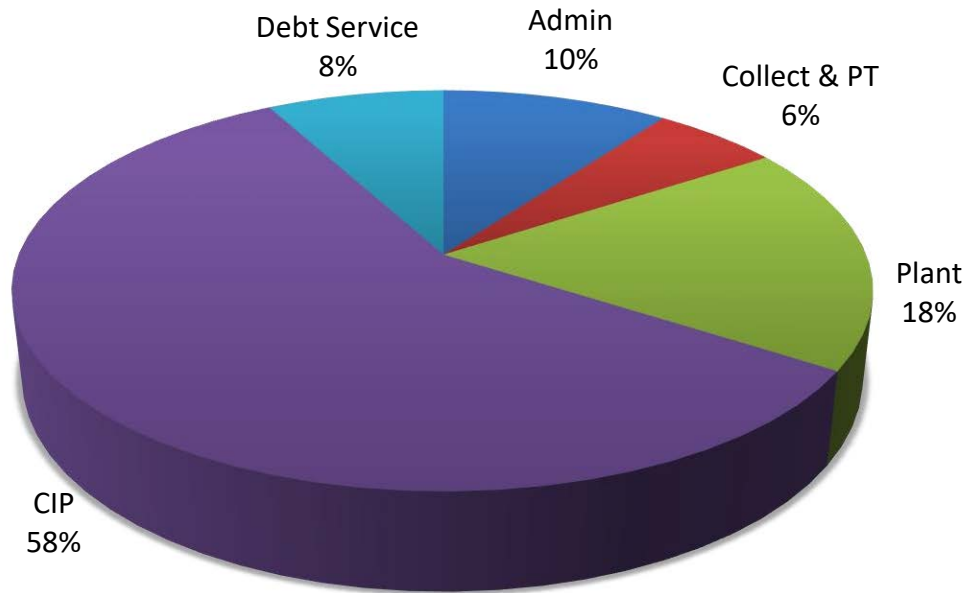
Budget to Expenditure History



Revenues by Source 2023



Expenditures by Department 2023



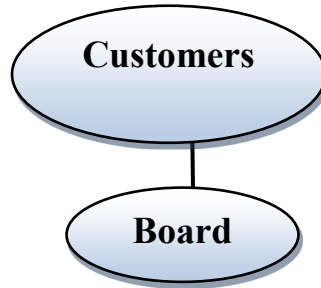


St. Vrain Sanitation District Governance Fund





St. Vrain Sanitation District Governance Fund



The Governance Fund consists of all property tax revenue that is collected by the District. The expenditures in this fund help fund those items the Board of Directors is specifically responsible for, including District audit, legal fees related to the Board of Directors, setting goals and vision for the District, and Board Meeting expenses.

The board might consider moving excess funds to the construction fund or other funds such as the replacement fund. Any such transfers would be limited on an annual basis to maintain enterprise status per state statutes.

The anticipated mill levy for 2023 is .373 mills resulting in revenue of \$483,937 for the Governance Fund. Final assessment numbers will be received in late November / early December. This will adjust the approved mill levy and subsequent revenue.

GOVERNANCE BUDGET - GENERAL FUND RESERVES

REVENUES

	2021 ACTUAL	2022 BUDGET	2022 ESTIMATED YEAR END	2023 BUDGET	INCREASE/ DECREASE OVER ESTIMATE
BEGINNING BALANCE	1,565,137	1,605,802	1,605,802	1,739,159	8.30%
INTEREST EARNED-GENERAL	330	800	9,320	3,250	-65.13%
INCLUSION	911	2,000	1,554	1,500	-3.47%
CURRENT TAXES	438,839	432,176	512,328	483,937	-5.54%
SPECIFIC OWNERSHIP	1,561	20,400	23,552	22,200	-5.74%
DELINQUENT TAXES	6,078		234		-100.00%
CURRENT INTEREST (TAXES)	430		308		-100.00%
DELINQUENT INTEREST (TAXES)	648		35		-100.00%
DUE FROM ENTERPRISE FUND	166,477	174,491	174,907	180,759	3.35%
TOTAL REVENUE	615,274	629,867	722,238	691,646	-4.24%
REV & BEGINNING BAL	2,180,411	2,235,669	2,328,040	2,430,805	4.41%

EXPENDITURES

ABATEMENT	1,130	840	926	1,200	29.59%
ADVANCEMENT OF WW IND		5,000	2,000	5,000	150.00%
ADVERTISING/PUBLIC NOTICE		1,200		1,200	
AUDIT-ACCOUNTING	20,000	20,000	25,700	37,000	43.97%
BOARD MEETING EXPENSES	1,832	2,400	1,763	2,400	36.13%
COMMUNITY OUTREACH/EDUC	8,905	12,000	9,562	12,000	25.50%
CONFERENCES/SEMINARS	865	3,000	1,110	3,000	170.27%
DIRECTORS FEES	7,079	9,335	6,939	9,358	34.86%
ELECTIONS		15,000	633	15,000	2269.67%
LEGAL	23,057	30,000	25,450	30,000	17.88%
MISCELLANEOUS EXP	161	2,000	1,021	30,000	2838.30%
RATE STUDY				70,000	
TIF EXPENSE	5,381	7,500	6,890	7,800	13.21%
TREASURER'S FEE	6,199	7,400	6,887	8,000	16.16%
TRANS TO ENTERPRISE FUND	500,000	500,000	500,000	500,000	0.00%
TOTAL EXPENDITURES	574,609	615,675	588,881	731,958	24.30%
ENDING BALANCE	1,605,802	1,619,994	1,739,159	1,698,847	-2.32%



St. Vrain Sanitation District Enterprise Budget





St. Vrain Sanitation District

Enterprise Fund

The Enterprise Fund is our day-to-day operating fund for the District. It is the fund where all service fees from our customers are placed as well as funds for capital improvements and revenues from PIF (Plant investment fee) and where our expenses for the various departments are recorded. Our organization is made up of the following departments:

- Administration
- Collection/Pretreatment
- Plant

The capital costs are also allocated through this fund and are detailed in the CIP budget toward the end of the budget document.



St. Vrain Sanitation District

Revenue

Revenue for the Enterprise Fund is primarily received through the monthly service fees to our customers. The \$32.00 per RU (residential unit) monthly service fee (billed on a quarterly basis) is the major contributor of District revenues that are then utilized for the ongoing operations of the organization. Also, within the revenue stream are fees for inspections, plan reviews and other fees for services that the District provides to development. In this way, growth is paying its fair share of expenses.

Payments for surcharge usage and special contractual arrangements with customers that have been in place for many years, as well as appropriate interest payments on investments also contribute into the Enterprise revenue stream.

The District continues to collect a fee from customers for the drainage debt inherited from the regionalization and consolidation in 2008. The fees collected will be used to repay the District for retiring the debt.

The decision by the District Board of Directors to retire this debt early ultimately results in the relief of over eight years of debt payments being charged to the customers in the affected area. At current collection rates, it is estimated the debt payments will be retired early in 2026.

This \$3.75 per month fee pays the debt that was created to construct and acquire drainage facilities, mainly the detention area south of 5th street in Frederick. It currently has removed many residents from the flood zone, thus lowering their homeowner's insurance.



St. Vrain Sanitation District

Highlights of Revenue

The District continues to see strong growth potential and is planning on adding an additional 400 SFE's in 2023. The current PIF (Plant Investment Fee) of \$5,860 will contribute \$2,344,000 of revenue.

The 2023 available fund balance before expenditures is estimated to be \$24,132,335. The projected fund balance reserves at the end of 2023 is \$4,307,489. This fund balance is internally divided into several reserve funds for various uses.

As documented in our 5 year capital improvement plan the majority of these reserves are to be utilized by the current treatment plant update and expansion. Additionally, funds are reserved for the replacement of the infrastructure (3.4 million) construction of parallel interceptors (\$239,000), and debt reserves (\$183,000).

ENTERPRISE BUDGET

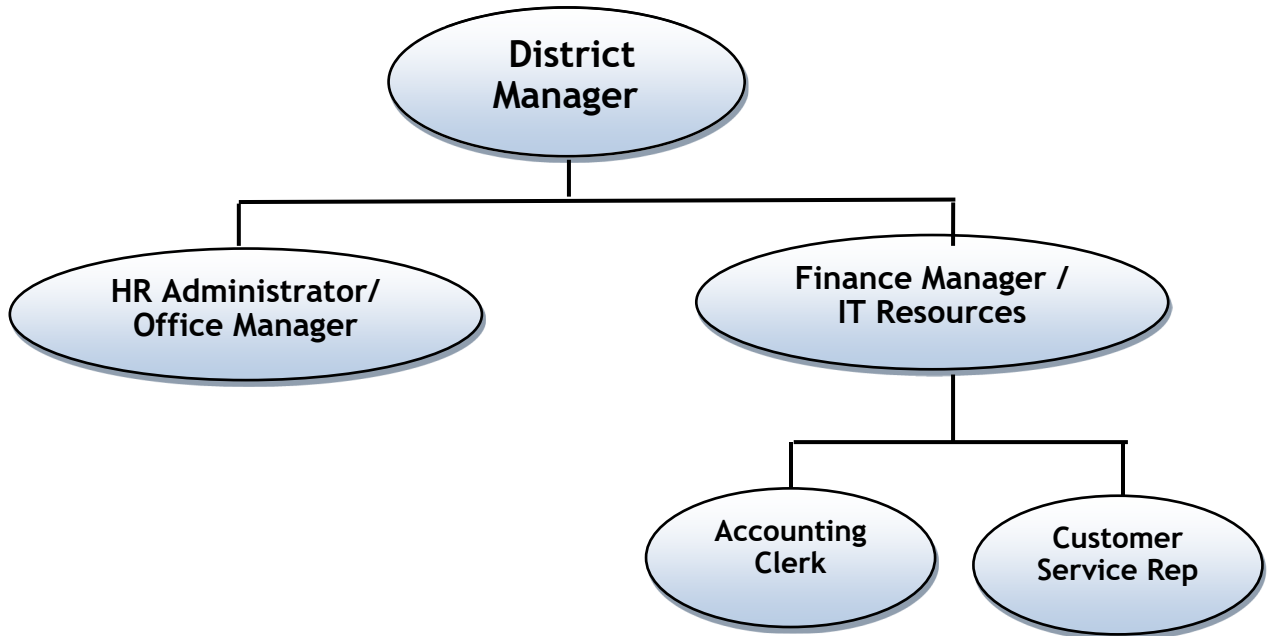
	2021 ACTUAL	2022 BUDGET	2022 ESTIMATED YEAR END	2023 BUDGET	INCREASE/ DECREASE OVER ESTIMATE
BEGINNING BALANCE	38,157,202	27,356,428	27,356,428	12,890,325	-52.88%
SERVICE FEES	6,788,755	6,934,624	7,061,041	7,177,752	1.65%
DRAINAGE DEBT SERVICE FEE	174,907	177,040	180,776	181,788	0.56%
REFUNDS	-32,559		-27,030		-100.00%
ANNUAL REFUND DISCOUNT	-96,836	-96,000	-101,235	-105,000	3.72%
EXCESSIVE SURCHARGE	292,132	6,600	7,044	7,800	10.73%
PERMITTED INDUST USER MSC	0	280,000	281,735	282,000	0.09%
FINES COLLECTED	1,000	1,000		1,000	
LATE FEES	43,438	90,000	132,902	120,000	-9.71%
COLLECTION FEES-LIEN	34,837	30,000	32,250	32,000	-0.78%
TRANSFER FEES	32,360	24,000	30,360	26,400	-13.04%
PLANT INVESTMENT FEES	5,373,305	2,930,000	2,826,040	2,344,000	-17.06%
ROOTX/LINE MAINT FEES	710	360	780	480	-38.46%
MISC INCOME/FEES	37,562	18,360	10,326	15,480	49.91%
INCLUSION DEVELOPMENT FEES	3,600	4,800	7,200	4,800	-33.33%
INDUSTRIAL WW PERMITS	3,750	3,750	3,750	3,750	0.00%
ZERO DISCHARGE PERMITS	1,350	1,350	1,500	1,500	0.00%
INSPECTION FEES	54,900	30,000	28,000	24,000	-14.29%
INSPECTION GREASE/SOI	13,075	13,400	13,525	13,600	0.55%
MANHOLE/LINE TESTING FEES	5,119	2,400	1,581	2,400	51.80%
PLAN REVIEW FEES	3,910	4,800	5,525	4,800	-13.12%
INTEREST EARNED	97,885	70,000	161,604	103,220	-36.13%
OIL AND GAS PROCEEDS	330	360	412	240	-41.75%
TRANSFER FROM GOV'T FUND	500,000	500,000	500,000	500,000	0.00%
TOTAL REVENUES FROM OPERATIONAL ACTIVITIES	13,333,530	11,026,844	11,158,086	10,742,010	-3.73%
<u>NONOPERATING REVENUE</u>					
FEMA REIMBURSEMENT		500,000		500,000	
BUILD AMER BOND SUBSIDY	112,761				
CONTRACTOR LISC FEE	620	360			
PIF RECOVERY			146,500		
TOTAL NONOPER REVENUE	113,381	500,360	146,500	500,000	241.30%
TOTAL REVENUES	13,446,911	11,527,204	11,304,586	11,242,010	-0.55%
TOTAL REV & BEGINNING BAL	51,604,113	38,883,632	38,661,014	24,132,335	-37.58%

ENTERPRISE BUDGET

	2021 ACTUAL	2022 BUDGET	2022 ESTIMATED YEAR END	2023 BUDGET	INCREASE/ DECREASE OVER ESTIMATE
TOTAL REV & BEGINNING BAL	51,604,113	38,883,632	38,661,014	24,132,335	-37.58%
<u>EXPENDITURES</u>					
ADMINISTRATION/IT	2,325,568	2,511,890	2,302,788	3,447,772	49.72%
ENGINEERING/COLLECTION/PT PLANT	748,096	1,012,398	811,045	1,130,047	39.33%
	2,363,893	2,852,620	2,680,628	3,544,767	32.24%
TOTAL ALL OPERATING DEPARTMENTS	5,437,557	6,376,908	5,794,461	8,122,586	40.18%
CAPITAL IMPROVEMENTS	18,810,128	24,555,000	19,976,228	11,365,000	-43.11%
CONTINGENCY (3% OF REV)		345,816		337,260	
TOTAL EXPENDITURES	24,247,685	31,277,724	25,770,689	19,824,846	-23.07%
ENDING BALANCE	27,356,428	7,605,908	12,890,325	4,307,489	-66.58%



St. Vrain Sanitation District Administration & IT



The District Manager is responsible for the overall management of the District and reports to the Board of Directors. The District Manager also works closely with managers of each department and is the public face for the District.

Our Human Resources Manager/Office Manager is responsible for all human resource functions insurance, risk management, employee benefits administration, serves as boardroom secretary and administrative office manager. In addition serves as assistant to the District Manager, by preparing correspondence, maintains files, workroom organization, and website management.

All Finance and Accounting operations are also under the administration budget. This includes the position of our Finance Manager who oversees all accounts payable, payroll coordination, coordinates with the District Auditor for the yearly review, is responsible for the investment policy, and accounts and serves as the District representative in IT discussions.

In addition, an Accounting Clerk and a Customer Service Representative take pride in providing excellent customer service and oversee more than 15,100 customer accounts. Finally, this budget area contains the information related to our Information Technology (IT) which is serviced by contract with TimberLAN.



St. Vrain Sanitation District

Highlights of Administration & IT

The 2023 Administration budget for operations includes an increase from the 2022 year end estimated expenses by 25.9%. While this does represent an increase over estimated expenses for 2022 actual Budget to Budget shows an increase planned expenditures of 16.8%. The majority of the proposed increases are related to employment costs.

Non-operational expenses include the debt service payments on the District's 2020 refunding and revenue bonds. The District refunded the original 2010 revenue bonds in 2020, resulting in a net present value savings of over 1.5 million. Debt service will increase nearly 400% as we begin to pay down on bonded debt.. The Budget also includes \$150,000 of Board directed contingency to allow flexibility to allocate funding for additional items in this budget.

Board Directed contingency is included to aid in offsetting any unforeseen expenditures needs as they arise. Potential needs will be vetted and presented to the Board for approval before being allocated. Potential use in 2023 has been identified related to staffing levels at the treatment plant..

The total 2023 Administration budget is \$3,447,772, which is a 49.72% increase over 2022 estimated year-end, with the majority of the increase related to the above mentioned debt service.



St. Vrain Sanitation District 2023 IT Budget



St. Vrain IT Budget Plan Year by Year Overview

Category	Item	2023	2022	Variance	Comments
Hardware	Server Node 1	\$ 55,000.00	\$ -	\$ (55,000.00)	Node Upgrade - \$50,000, Plant UPS Electrical Support - \$5000
	Server Node 2	\$ -	\$ -	\$ -	Plant Server Upgrade
	Server Node 3	\$ -	\$ -	\$ -	
	Software Upgrades	\$ 30,000.00	\$ 30,000.00	\$ -	Virtual Machine Rebuilds
	Computer Workstations	\$ 5,000.00	\$ 12,000.00	\$ 7,000.00	1 Workstation
	VDI	\$ 17,000.00	\$ 13,500.00	\$ (3,500.00)	17 VDI's - \$14000
	Networking Equipment	\$ 44,000.00	\$ 18,000.00	\$ (26,000.00)	New Switches - \$24,000, Plant AP's - \$20,000
	Printers	\$ 3,000.00	\$ 3,000.00	\$ -	
	Total Hardware	\$ 154,000.00	\$ 76,500.00	\$ (77,500.00)	
	M&R Software	Support Calls	\$ 3,000.00	\$ 3,000.00	\$ -
Total M&R Software		\$ 3,000.00	\$ 3,000.00	\$ -	
M&R IT	Network	\$ 124,000.00	\$ 55,000.00	\$ (69,000.00)	TimberLAN - \$64K - Plant Network Cleanup - \$50K
	Total M&R IT	\$ 124,000.00	\$ 55,000.00	\$ (69,000.00)	
Maintenance Agreements	Trend Micro	\$ 16,000.00	\$ 13,000.00	\$ (3,000.00)	Virus, Spam Filter, & End Point Security
	Linko	\$ 1,100.00	\$ 1,100.00	\$ -	PreTreatment Software
	Phone System	\$ 10,500.00	\$ 10,000.00	\$ (500.00)	New Phone System - 11 Purchased Phones + Setup and Annual Cost
	Bill Master	\$ 2,500.00	\$ 2,500.00	\$ -	Utility Billing
	Best	\$ 2,500.00	\$ 2,500.00	\$ -	Accounting Software
	SSL	\$ 1,400.00	\$ 300.00	\$ (1,100.00)	Security Certificate
	vmWare & Cisco Nodes	\$ 58,000.00	\$ 35,000.00	\$ (23,000.00)	Admin vmWare - \$22,500, Plant vmWare - \$19,500 - Cisco Nodes - \$15,000
	FireWall	\$ 3,800.00	\$ 6,500.00	\$ 2,700.00	Cisco Meraki AMP - \$3800
	Plant Phone System	\$ -	\$ -	\$ -	
	ESRI ELA	\$ 10,400.00	\$ 10,400.00	\$ -	ESRI 3 Year Agreement
	Total Maintenance	\$ 106,200.00	\$ 81,300.00	\$ (24,900.00)	
T1- VOIP - Internet	T1-VOIP	\$ 30,000.00	\$ 30,000.00	\$ -	Internet Access and Phone PRI Line
	Total T1-VOIP-Internet	\$ 30,000.00	\$ 30,000.00	\$ -	
Web/Email Hosting	Web Site	\$ 3,000.00	\$ 3,000.00	\$ -	Crown Point
	ISP - Co-Location	\$ 48,000.00	\$ 42,000.00	\$ (6,000.00)	Remote Backup & DR
	Total Web/Email Hosting	\$ 51,000.00	\$ 45,000.00	\$ (6,000.00)	
Training/Education	User Training	\$ 3,800.00	\$ 3,800.00	\$ -	
	Total Training/Education	\$ 3,800.00	\$ 3,800.00	\$ -	
M&R Peripherals	Printer	\$ 2,800.00	\$ 2,800.00	\$ -	
	Total M&R Peripherals	\$ 2,800.00	\$ 2,800.00	\$ -	
Totals		\$ 474,800.00	\$ 297,400.00	\$ (177,400.00)	

ENTERPRISE BUDGET

ADMINISTRATION

	2021	2022	2022	2023	INCREASE/ DECREASE OVER
	ACTUAL	BUDGET	ESTIMATED YEAR END	BUDGET	ESTIMATE
ADVERTISING/PUBLIC NOTICES	525	1,000	6,863	4,800	-30.06%
ASSOCIATION DUES	2,400	2,400	2,400	2,400	0.00%
BANK SERVICE CHARGES	16,458	18,000	18,007	18,600	3.29%
CLEANING ADMIN BLDG	10,717	13,000	9,387	14,000	49.14%
CONFERENCE/SEMINAR/EDUC	7,400	21,000	5,556	21,000	277.97%
CONSULTANT FEES	16,400				
CONTRACT SERVICES	30,528	34,000	32,618	36,000	10.37%
CREDIT CARD SERVICE CHGS	21,059	7,800	981	1,440	46.79%
DUES/SUBSCRIPTIONS	8,401	13,200	9,038	13,200	46.05%
EMPLOYEE BENEFITS	4,643	3,600	3,567	6,000	68.21%
EQUIPMENT M&R - ADMIN		600	259	600	131.66%
EQUIPMENT RENTAL	1,259	1,500	1,368	1,500	9.65%
INSURANCE - BUSINESS	69,100	74,628	73,541	76,480	4.00%
LEGAL - ADMIN	8,024	15,000	10,706	15,000	40.11%
LICENSES & FEES	2,169	2,400	2,241	2,400	7.10%
MAINT AGREEMENTS - EQUIP	2,029	3,600	2,202	3,300	49.86%
M&R - ADMIN BUILDING	33,335	35,000	35,506	48,500	36.60%
MEALS - ADMIN	1,802	9,000	8,450	9,000	6.51%
MILEAGE - ADMIN		300		300	
MISC EXPENSE - ADMIN	1,152	3,600	1,417	3,600	154.06%
PAYROLL EXPENSE-401k	23,544	28,129	25,937	32,325	24.63%
PAYROLL EXPENSE - HEALTH	51,454	51,441	52,414	104,580	99.53%
PAYROLL EXPENSE - MEDICARE	6,162	6,798	6,453	7,812	21.06%
PAYROLL EXPENSE - PERA	60,392	67,808	66,800	79,518	19.04%
PAYROLL EXPENSE - SALARIES	437,660	468,823	470,276	538,743	14.56%
PAYROLL EXPENSE - SUTA	204	1,406	255	1,616	533.73%
PAYROLL EXPENSE - WC	1,115	1,183	1,206	840	-30.35%
PAYROLL EXPENSE - VAC C/O	28,622	36,063	12,256	41,442	238.14%
NON CAPITAL EQUIPMENT		5,000		5,000	
POSTAGE AND SHIPPING	7,564	8,400	7,716	8,400	8.86%
SECURITY - ADMIN BLDG	1,104	1,200	1,160	1,240	6.90%
SUPPLIES - OFFICE	6,165	9,200	7,050	9,600	36.17%
TELEPHONE - ADMIN	18,525	18,000	18,276	18,600	1.77%
TELEPHONE - CELL PHONES	9,299	12,000	11,238	13,200	17.46%
TRASH REMOVAL - ADMIN	1,656	1,650	1,731	1,860	7.45%
UTILITIES - ADMIN BLDG	13,398	16,000	14,278	16,800	17.66%
TOTAL EXPENDITURES FROM OPERATIONAL ACTIVITIES	904,265	992,729	921,153	1,159,696	25.90%

ENTERPRISE BUDGET

ADMINISTRATION

	2021	2022	2022	2023	INCREASE/ DECREASE OVER ESTIMATE
	ACTUAL	BUDGET	ESTIMATED YEAR END	BUDGET	
<u>NONOPERATIONAL EXPENSES</u>					
DISTRICT DEBT PRINCIPAL PMT	140,000	150,000	150,000	740,000	393.33%
DISTRICT DEBT INTEREST EXP	753,600	746,600	746,600	739,100	-1.00%
BOND SERVICE FEE	400	400	400	400	0.00%
DUE TO GOVERNANCE FUND	166,477	174,761	174,907	180,776	3.36%
BOARD DIRECTED CONTINGENCY		150,000		150,000	
TOTAL EXPENDITURES NON OPERATIONAL OCCURANCES	1,060,477	1,221,761	1,071,907	1,810,276	68.88%
TOTAL ADMINISTRATION	1,964,742	2,214,490	1,993,060	2,969,972	49.02%

ENTERPRISE BUDGET

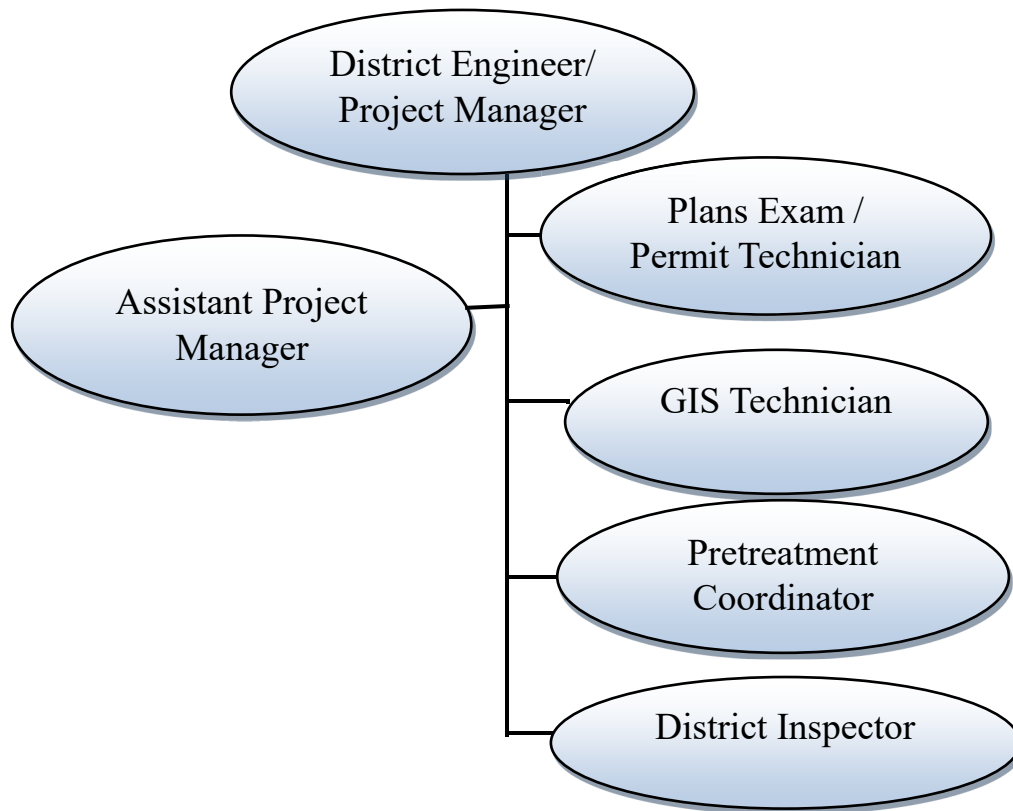
ADMINISTRATION

	2021 ACTUAL	2022 BUDGET	2022 ESTIMATED YEAR END	2023 BUDGET	INCREASE/ DECREASE OVER ESTIMATE
<u>INFORMATION TECHNOLOGY</u>					
EMPLOYEE EDUC/TRAINING		3,800	1,260	3,800	201.59%
MAINT AGREEMNTS-SOFTWARE	86,531	81,300	99,114	109,200	10.18%
M&R - INFO TECH	50,335	55,000	55,000	124,000	125.45%
M&R - PRINTERS/PERIPHERALS	3,881	2,800	1,543	2,800	81.46%
M&R - SOFTWARE	3,792	3,000	1,905	3,000	57.48%
NONCAPITAL EQUIPMENT - IT	754		698		-100.00%
T1 DATA LINE	14,958	30,000	15,021	30,000	99.72%
IT HOSTING SERVICES	59,206	45,000	66,925	51,000	-23.80%
COMPUTER HARDWARE	141,369	76,500	68,262	154,000	125.60%
COMPUTER SOFTWARE					
TOTAL INFO TECH	360,826	297,400	309,728	477,800	54.26%
TOTAL EXPENDITURES ADMINISTRATION AND INFORMATION TECHNOLOGY	2,325,568	2,511,890	2,302,788	3,447,772	49.72%



St. Vrain Sanitation District

Engineering/ Collection/ Pretreatment



The Collections Department umbrella covers the construction of new infrastructure with developers, mainline extensions, plan review, inspection, maintenance, and repair of pipes, manholes, and securing easements for the conveyance of wastewater to the treatment facility. Other responsibilities include working with developers, home builders, and non-residential builders to ensure District policy and standard SVSD agreements are adhered to. The staff also ensures accurate geographical information (GIS) is available using Arc Map. St. Vrain Sanitation District is represented by the Collection staff at municipal, governmental, and community meetings. Our staff consists of professional people with a variety of backgrounds, educations, certifications, and life experiences.

The Pretreatment Department works with both the Treatment Facility and the Collections Department. This program helps ensure worker and treatment facility safety, non-residential discharge compliance, performs wastewater sampling and evaluates non-residential pretreatment technology installation. Other duties include permit writing, collection system flow monitoring, participation in EPA, State, and CIPCA meetings and communications.



St. Vrain Sanitation District

Highlights on Collection & Pretreatment

The Collections/Pretreatment Department is responsible for approximately 242 miles of sewer lines throughout the District. Starting in 2009, the District adopted a ten-year maintenance and repair policy to rehabilitate the inherited collection system from Tri-Area and Dacono Sanitation Districts. Since the completion of that effort to identify and replace or line failed pipe and manholes, some over 50 years old, focus has shifted to the maintenance of a functioning collection system. Pipe cleaning and video inspection are done regularly so that the problems can be identified and corrected before they become significant. Manhole rehabilitation is the largest portion of the planned 2023 spending.

Areas in the budget to note include:

- The three largest lines items are system maintenance (\$35K), line cleaning (\$148K), and video inspection (\$25K). These costs vary by year and areas inspected.
- Pretreatment testing budget contains \$23.3K to perform extensive testing to insure discharger compliance, to update local limits and to look at PFAS.

Collection/Pretreatment budget for 2023 is \$1,130,047 an overall increase of 39.33% over the anticipated 2022 estimated year-end.

ENTERPRISE BUDGET

ENGINEERING-COLLECTION

	2021 ACTUAL	2022 BUDGET	2022 ESTIMATED YEAR END	2023 BUDGET	INCREASE/ DECREASE OVER ESTIMATE
AUTO AND TRUCK	3,250	3,500	4,491	4,000	-10.93%
CONFERENCE/SEMINAR/EDUC	95	2,500	2,846	3,500	22.98%
CONSULTING ENGINEER		8,000	2,200	38,500	1650.00%
DUES/SUBSCRIPTIONS	486	300	326	500	53.37%
EMERGENCY CALL OUT		3,000	500	3,000	500.00%
EQUIPMENT M&R		4,000	1,226	4,500	267.05%
EQUIPMENT RENTAL		500		500	
GIS SERVICES		300	387	400	3.36%
INCLUSION DEVELOPMENT EXP	1,793	6,000	4,722	6,000	27.06%
LEGAL	2,868	3,000	2,901	3,000	3.41%
LICENSES AND FEES	135	300	145	300	106.90%
LINE CLEANING	110,755	139,000	112,695	147,600	30.97%
M&R - MAINTENANCE FACILITY	647	5,000		5,000	
M&R COLLECTION SYSTEM	42,640	90,000	54,215	35,000	-35.44%
MEALS		200		200	
MILEAGE		175		200	
PAYROLL EXPENSE-401k	16,821	21,263	14,630	24,453	67.14%
PAYROLL EXPENSE - HEALTH	40,747	51,384	43,304	104,580	141.50%
PAYROLL EXPENSE - MEDICARE	4,160	5,138	4,013	5,909	47.25%
PAYROLL EXPENSE - PERA	40,197	51,296	47,208	60,154	27.42%
PAYROLL EXPENSE - SALARIES	295,559	354,377	329,855	407,550	23.55%
PAYROLL EXPENSE - SUTA	224	1,063	255	1,223	379.61%
PAYROLL EXPENSE - WC	2,274	2,496	2,346	2,443	4.13%
PAYROLL EXPENSE - VAC C/O	13,075	27,260	10,350	31,350	202.90%
RECORDING FEES	1,995	2,000	1,489	2,000	34.32%
SUPPLIES - INSPECTION/ENG	828	1,500	1,604	1,700	5.99%
TV CAMERA INSPECTION	53,552	75,000	64,384	24,500	-61.95%
UNIFORMS/CLOTHING	637	800	325	800	146.15%
UNCC LOCATE SERVICES	16,690	22,000	12,113	24,815	104.86%
MONITORING MANHOLES	1,923	3,000	3,492	5,000	43.18%
UTILITIES - MAINT FACILITY	292	700	286	700	144.76%
TOTAL ENGINEERING COLLECTION	651,643	885,052	722,308	949,377	31.44%

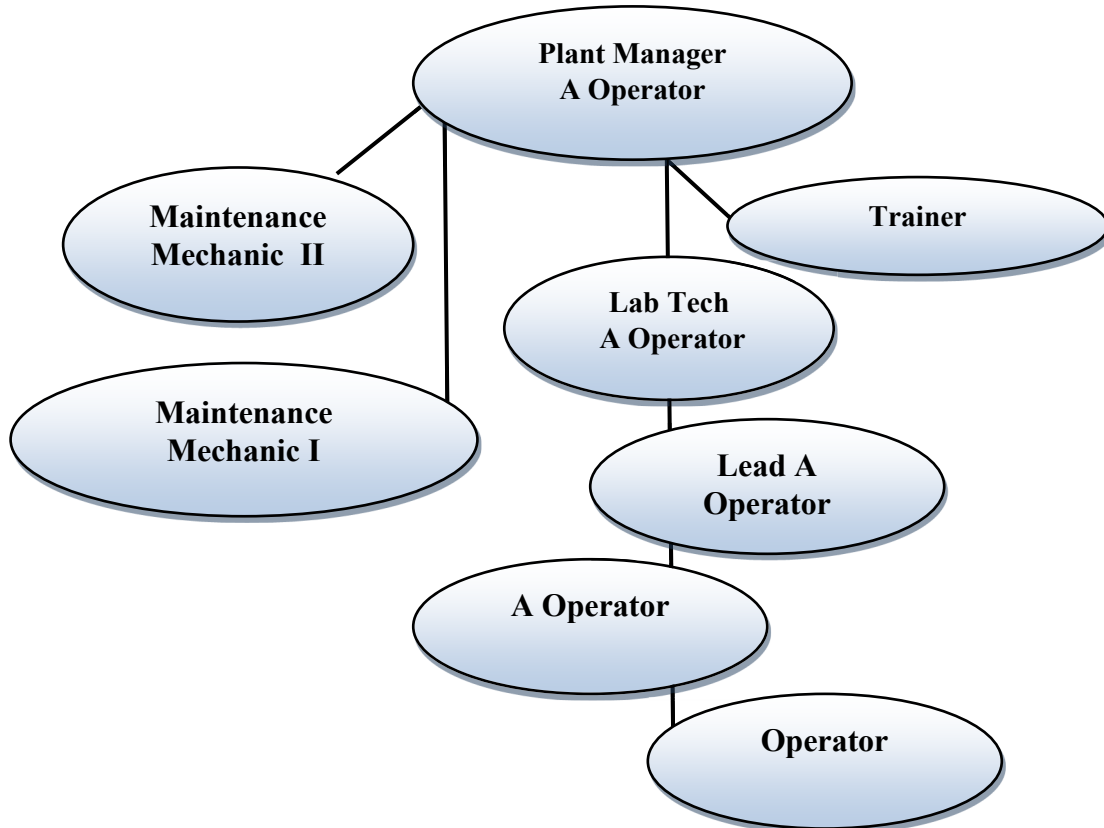
ENTERPRISE BUDGET

ENGINEERING-COLLECTION

	2021 ACTUAL	2022 BUDGET	2022 ESTIMATED YEAR END	2023 BUDGET	INCREASE/ DECREASE OVER ESTIMATE
<u>PRETREATMENT</u>					
ADVERTISING/PUBLIC NOTICES		200		200	
AUTO & TRUCK	3,229	1,710	1,552	3,512	126.29%
CONFERENCE/SEMINAR/EDUC	723	2,100	1,251	2,100	67.87%
DUES/SUBSCRIPTIONS	230	275	120	275	129.17%
EMERGENCY CALL OUT		500		500	
EQUIPMENT M&R	245	3,075	2,643	1,500	-43.25%
LISCENSE AND FEES	200	300	115	100	-13.04%
LEGAL		1,000		1,000	
MEALS	25	100		100	
MILEAGE		75		100	
PAYROLL EXPENSE-401k	3,599	3,794	3,156	4,553	44.26%
PAYROLL EXPENSE - HEALTH	10,058	10,207	7,611	20,916	174.81%
PAYROLL EXPENSE - MEDICARE	862	917	770	1,100	42.86%
PAYROLL EXPENSE - PERA	8,529	9,152	7,157	11,200	56.49%
PAYROLL EXPENSE - SALARIES	60,937	63,228	55,933	75,880	35.66%
PAYROLL EXPENSE - SUTA	41	190	51	228	347.06%
PAYROLL EXPENSE - WC	578	1,844	463	2,213	377.97%
PAYROLL EXPENSE - VAC C/O	1,561	4,864	1,605	5,837	263.68%
SUPPLIES - OPERATING	279	315	260	906	248.46%
SAMPLING	5,357	23,300	5,967	48,250	708.61%
UNIFORMS/CLOTHING		200	83	200	140.96%
TOTAL PRETREATMENT	96,453	127,346	88,737	180,670	103.60%
TOTAL ENGINEERING/COLLECTION/ PRETREATMENT	748,096	1,012,398	811,045	1,130,047	39.33%



St. Vrain Sanitation District Treatment Plant



The duty of St. Vrain Sanitation District's Wastewater Treatment Plant is to consistently maintain cost effective treatment and protect the receiving waters of the US.

This is achieved by knowledgeable operations and maintenance practices. The Facility is currently rated at 6.0 million gallons per day (MGD) flow and a loading of 11,575lbs. (BOD) per day, single pass biological activated sludge process.

The District's wastewater treatment plant continues to be operated and maintained to meet all NPDES permit requirements.

Through the maintenance program Asset Essentials, the plant staff maintains the 40-acre site, seven buildings and equipment as well as the lift station at the intersection of WCR 7 and Colorado Hwy 119.

Areas in the budget to note include:

- * The explosive rise in the cost of chemicals and delivery (\$367,000 more).
- * The added cost of utilities projected for the new ATAD building (\$153,700 more).
- * The increased cost of diesel for the new 6,000-gallon generator fuel tank.
- * The possible need to replace some of the aging lab equipment.

Over all the Plant budget for 2023 increased by \$864,139 (32.24%) over the anticipated 2022 estimated year end.

ENTERPRISE BUDGET

PLANT

	2021 ACTUAL	2022 BUDGET	2022 ESTIMATED YEAR END	2023 BUDGET	INCREASE/ DECREASE OVER ESTIMATE
AUTO/TRUCK/TRACTOR	23,903	30,942	33,298	47,467	42.55%
CLEANING	9,042	12,000	9,595	11,800	22.98%
CONFERENCE/SEMINAR/EDUC	5,376	15,000	6,990	15,000	114.59%
CONTRACT LABOR		1,550		1,600	
CONTRACT SERVICES	44,489	112,800	52,881	112,825	113.36%
DUES/SUBSCRIPTION	851	870	818	940	14.91%
EQUIPMENT M&R	246,901	299,080	269,088	258,920	-3.78%
EQUIPMENT RENTAL		500		500	
LABORATORY EQUIPMENT	201	8,400	1,258	20,650	1541.49%
LABORATORY SUPPLIES	14,347	21,872	15,110	22,105	46.29%
LICENSES & FEES	15,469	19,900	16,819	19,900	18.32%
M&R LIFT STATION	7,337	15,050	3,274	16,600	407.03%
M&R PLANT	213,907	218,435	196,542	217,400	10.61%
MEALS	82	500	100	500	400.00%
MILEAGE	341	850	282	850	201.42%
MISCELLANEOUS EXPENSE	738	1,500	1,004	1,500	49.40%
PAYROLL EXPENSE-401K	24,174	31,711	27,779	39,170	41.01%
PAYROLL EXPENSE - HEALTH	69,920	71,956	72,926	146,412	100.77%
PAYROLL EXPENSE - MEDICARE	7,267	7,664	7,337	9,466	29.02%
PAYROLL EXPENSE - PERA	69,392	76,504	75,877	96,357	26.99%
PAYROLL EXPENSE - SALARIES	503,561	528,524	532,980	652,828	22.49%
PAYROLL EXPENSE - SUTA	286	1,586	401	1,958	388.28%
PAYROLL EXPENSE - WC	4,161	15,412	4,915	19,036	287.30%
PAYROLL EXPENSE - VAC C/O	23,014	40,656	15,162	50,218	231.21%
NONCAPITAL EQUIPMENT	1,020	10,500	3,355	11,100	230.85%
POSTAGE & SHIPPING	1,083	1,200	1,121	1,300	15.97%
SAFETY	5,328	11,300	8,954	11,275	25.92%
SECURITY - PLANT	3,121	3,800	4,524	6,900	52.52%
SEWAGE COLL/BIOSOLIDS	12,675	101,750	14,875	26,250	76.47%
SUPPLIES - OFFICE	4,199	4,200	3,886	4,600	18.37%
SUPPLIES - OPERATING	5,280	6,900	5,436	7,600	39.81%
SUPPLIES - CHEMICALS	422,159	400,310	575,325	767,200	33.35%
TELEPHONE - LIFT STATION	514	600	525	700	33.33%
TELEPHONE - PLANT	5,295	13,600	6,128	13,600	121.93%
TESTING	25,113	34,123	26,606	36,040	35.46%
TRASH REMOVAL - PLANT	10,127	10,000	11,889	13,000	9.34%
TRAVEL		1,500		1,500	

ENTERPRISE BUDGET

PLANT

	2021 ACTUAL	2022 BUDGET	2022 ESTIMATED YEAR END	2023 BUDGET	INCREASE/ DECREASE OVER ESTIMATE
UNIFORMS/CLOTHING	2,854	4,290	3,397	5,400	58.96%
UTILITIES - OPS BUILDING	35,141	41,100	36,761	43,600	18.60%
UTILITIES - HEADWORKS	52,650	56,600	53,134	59,400	11.79%
UTILITIES - LIFT STATION	5,046	6,535	5,351	6,550	22.41%
UTILITIES - PLANT	487,529	611,050	574,925	764,750	33.02%
TOTAL PLANT	2,363,893	2,852,620	2,680,628	3,544,767	32.24%



St. Vrain Sanitation District

Capital Improvement Budget





St. Vrain Sanitation District

Highlights on Capital Improvements Plan

The 2023 capital budget is presented with the following projects to complete this year:

- Completion of construction of the Plant expansion.
- Construction of three line extensions;
The Little Dry Creek Lift Station, Idaho Creek, & E WCR 26 & 15L.E
- Other projects on the horizon, are dependent on growth and opportunity.
- Possible purchase of land for a future plant site.
- Development of the Eagle Business Park Site administration, collection, cleaning and video equipment building.
- Possible upgrade / replacement of the HVAC equipment at the District Administration Building.
- Rate Study
- 6-8 MGE hydraulic upgrade of plant.
- North Lift Station.



St. Vrain Sanitation District Capital Improvement Plan

The Capital Improvement Plan (CIP) is an important element of our capital construction plans over a five year period. These are one time or multiple-year projects and provide a time frame for completing needed capital projects.

Capital Improvement Projects 2023-2027					
Projects	2023	2024	2025	2026	2027
Plant Expansion - design					
construction services	200,000				
Plant Construction	1,250,000				
Geotechnical and material testing	5,000				
Godding Hollow Parallel Phase 4 - Eng +CD's				50,000	
GHP Phase 4 Construction (1 mile)					2,600,000
Idaho Creek Line Extension upsize	100,000				
WCR 15 - Vogel Line Extension upsize		Unknown			
WCR 26 East Line Extension upsize		Unknown			
Little Drycreek basin LS/FM upsize					
Option A (serves half) (District portion 500k)	2,000,000	500,000			
Option B (serves most) future					
Hwy 119 LS - phase 2					50,000
6 to 8 MGD upgrade (UV and IPS pumps)	1,200,000				
New plant Site	4,500,000				
Biosolids land application site					1,500,000
Jet/Vac Truck; TV/Video Truck (+ 2 FTE)		950,000			
New office and collection building	2,000,000	6,000,000			
North Lift Station, FM, main line					4,000,000
Fiber to Plant	70,000				
HVAC RTU Admin	30,000				
Scissor Lift	10,000				
Totals	11,365,000	7,450,000	0	50,000	8,150,000
*** Note, District Participation in line extensions is optional					

The CIP includes any project in all departments meeting Capital Project Criteria. The time frame covered in this CIP is 2023-2027

ENTERPRISE BUDGET

CAPITAL IMPROVEMENT

	2021 ACTUAL	2022 BUDGET	2022 ESTIMATED YEAR END	2023 BUDGET	PERCENT INCREASE/ DECREASE
2021 CAPITAL PLAN	18,810,128				
Plant Expansion Construction					
Godding Hollow Dsgn/Const					
Hidden Creek Extension					
Little Dry Creek Lift Station					
Future Plant Site					
Idaho Creek Extension					
2022 CAPITAL PLAN		24,555,000	19,976,228		
Plant Expansion Construction					
Godding Hollow Const					
Idaho Creek Extension					
Hidden Creek Extension					
Little Dry Creek Lift Station					
Future Plant Site					
New Collection/Office Bldg					
New Vehicle (Plant)					
Admin Bldg HVAC RTU/Bd Tables					
2023 CAPITAL PLAN				11,365,000	
Plant Expansion					
Idaho Creek Extension					
Little Dry Creek Lift Station					
Upgrade Influent Pump Station & UV					
Future Plant Site					
New Office/Collection Bldg					
Fiber Install to Plant					
HVAC (RTU) Admin Bldg					
Scissor Lift					
TOTALS	18,810,128	24,555,000	19,976,228	11,365,000	-43.11%



St. Vrain Sanitation District Budget Resolutions



ST. VRAIN SANITATION DISTRICT

RESOLUTION 2022-07

**A COMBINED RESOLUTION CONCERNING THE ADOPTION OF A BUDGET AND
APPROPRIATION OF FUNDS FOR SUCH BUDGET FOR FISCAL YEAR 2023**

A. A RESOLUTION SUMMARIZING EXPENDITURES AND REVENUES FOR EACH FUND AND ADOPTING THE BUDGET FOR THE ST. VRAIN SANITATION DISTRICT FOR THE CALENDAR YEAR BEGINNING ON THE FIRST DAY OF JANUARY 2023 AND ENDING ON THE LAST DAY OF DECEMBER 2023.

WHEREAS, the District's Budget Officer submitted a proposed budget to the Board of Directors during the October, 2022, meeting for its consideration; and

WHEREAS, upon due and proper notice, published in accordance with the law, said proposed budget was open for inspection by the public at a designated place, a public hearing was held on December 7, 2022 and interested taxpayers were given the opportunity to file or register any objections to said proposed budget; and

WHEREAS, whatever increases may have been made in the expenditures, like increases were added to the revenues so that the budgets remain in balance, as required by law.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE ST. VRAIN SANITATION DISTRICT:

Section 1. That estimated expenditures for each fund are as follows:

GENERAL FUND	\$ 731,958
ENTERPRISE FUND	\$ 19,824,846

Section 2. That estimated revenues for each fund are as follows:

GENERAL FUND	
From unappropriated surpluses	\$ 1,739,159
From sources other than general property tax	\$ 207,709
From the general property tax levy	\$ 483,937
TOTAL	\$ 2,430,805

ENTERPRISE FUND

From unappropriated surpluses	\$ 12,890,325
From sources other than general property tax	\$ 10,742,010
From transfers from the general fund	\$ 500,000
TOTAL	\$ 24,132,335

Section 3. That the Budget which was submitted, amended, and herein summarized by fund, is hereby approved and adopted as the Budget of the District and made a part of the public records of the District; and

B. A RESOLUTION APPROPRIATING SUMS OF MONEY TO THE VARIOUS FUNDS AND SPENDING AGENCIES, IN THE AMOUNTS AND FOR THE PURPOSES SET FORTH BELOW FOR THE ST. VRAIN SANITATION DISTRICT FOR THE 2023 BUDGET YEAR.

WHEREAS, the Board of Directors of the St. Vrain Sanitation District has adopted the District's annual budget in accordance with the Local Government Budget; and

WHEREAS, the Board of Directors has made provision therein for revenues in an amount equal to, or greater than, the total proposed expenditures as set forth in said budgets; and,

WHEREAS, it is not only required by law, but also necessary, to appropriate the revenues provided in the budgets to and for the purposes described below, so as not to impair the operations of the District;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE ST. VRAIN SANITATION DISTRICT:

That the following sums are hereby appropriated from the revenue of each Fund, to each Fund, for the purposes stated:

General Fund	\$731,958
Enterprise Fund (Including Reserves)	\$19,824,846

ADOPTED: December 7, 2022

ST. VRAIN SANITATION DISTRICT

By _____
Dan March, President

ATTEST:

Glen LaVanchy, Secretary

ST. VRAIN SANITATION DISTRICT

**RESOLUTION 2022-08
RESOLUTION TO SET MILL LEVIES**

**A RESOLUTION LEVYING GENERAL PROPERTY TAXES FOR THE YEAR 2022 TO HELP DEFRAY
THE COSTS OF GOVERNMENT FOR THE ST. VRAIN SANITATION DISTRICT,
FOR THE 2023 BUDGET YEAR.**

WHEREAS, on December 7, 2022 the Board of Directors of the St. Vrain Sanitation District adopted the District's annual budget in accordance with the Local Government Budget Law; and

WHEREAS, the amount of money necessary to balance the District's budget for the General Fund (including debt service) is \$483,937; and

WHEREAS, the net valuation for assessment for the District as recently certified by the County Assessor(s) is \$1,297,419,240;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE ST. VRAIN DISTRICT:

Section 1. That, for the purpose of meeting all general operating expenses of the District during the District's 2023 budget year, there is hereby levied a tax of .373 mills upon each dollar of the total net valuation for assessment of all taxable property within the District for the previous year (tax year).

Section 2. That the District's Secretary is hereby authorized and directed to certify to the County Commissioners of Weld County, Colorado, the mill levies for the District as hereinabove determined and set, and to execute such form or forms as may be required by the County Commissioners for such purposes; provided, however, that in the event that the final notice of assessed valuation will cause an adjustment to such mill levy in order to raise the amounts stated to balance the District's budget, the District's Budget Officer is authorized to make such adjustment based upon the final assessed valuations received from the County Assessor. In no event shall such adjustments result in any unauthorized non-voter approved increase in the mill levy.

ADOPTED: December 7, 2022.

ST. VRAIN SANITATION DISTRICT

By _____
Dan March, President

ATTEST:

Glen LaVanchy, Secretary



St. Vrain

SANITATION DISTRICT

December 7, 2022

TO: Division of Local Government
1313 Sherman Street, Room 521
Denver, CO 80203

Attached is the 2023 Budget for the St. Vrain Sanitation District located in Weld County, CO and submitted pursuant to Section 29-1-113, C.R.S. This budget was adopted on December 7, 2022 by the Board of Directors of the District.

If there are any questions regarding this budget, please contact

Rob Fleck, District Manager
11307 Business Park Circle
Firestone, CO 80504
(303) 776-9570 (303) 485-1968 (Fax)

The mill levy certified by the County Commissioners is .373 mills for all general operating purposes, subject to statutory and TABOR limitations. The net assessed valuation is \$1,297,419,240. The property tax revenue subject to statutory limitation is \$483,937.

Enclosed is a copy of the certification of mill levies sent to the Weld County Commissioners.

AN INCREASE LEVY BEYOND THE PROPERTY TAX REVENUE-LIMIT IS NOT BEING REQUESTED.

I hereby certify that the enclosed are true and accurate copies of the Budget and Certification of Tax Levies to the Board of County Commissioners.

ST. VRAIN SANITATION DISTRICT

Chris Kampmann
Treasurer

Enclosed:

- (1) St. Vrain Sanitation District 2023 Budget
- (2) Certification of Mill Levy dated December 8, 2022
- (3) Form DLG 70