



**St. Vrain Sanitation District  
Minutes of January 10, 2024  
Regular Board Meeting**

**Attendance -**

**Board Members present:** Josh Cook, Chris Kampmann, Glen LaVanchy, and Ryan Freeman.

**Absent:** Dan March.

**Staff:** Robert Fleck, Heidi Hurtado, Jon Peterson, Dan Feller, Dave Cross, Paul Bremser, and Taylor Giarrianto.

**Call to order - 9:00 a.m.**

The board meeting was called to order by Board Vice President Mr. Cook, and the pledge of allegiance was recited.

Mr. Kampmann motioned to excuse Mr. March's absence. Mr. Freeman seconded. The motion passed unanimously. **Approved**

**Public invited to be heard - None.**

**Additions or deletions to the agenda - None**

**Public Hearings - 9:03 a.m.**

Mr. Cook opened a public hearing at 9:03 a.m. for a new rate structure.

Mr. Cook closed the public hearing at 9:03 a.m.

Mr. Cook opened a public hearing at 9:04 a.m. amending the Rules and Regs Sections 1.1, 1.2, 1.4, 4, 6.2, 7.5, 11.7.3, 10 and 17.

Mr. Cook closed the public hearing at 9:04 a.m.

Mr. Cook opened a public hearing at 9:04 a.m. Resolution 2024-03. setting Mill Levies.

Mr. Cook closed the public hearing at 9:04 a.m.

Mr. Cook opened a public hearing at 9:04 a.m. for the Hebert, Jason & Kari Inclusion.

Mr. Cook closed the public hearing at 9:05 a.m.



### **Consent Agenda - 9:06 a.m.**

Consent Agenda included the following:

- Approval of December 6, 2023 Board Meeting Minutes
- Financial Reports for November and December 2023.
- Investment Report for 2023 4<sup>th</sup> Quarter
- Resolution 2024-01 Designating places to post notices of meetings.
- Sweet Grass SSA Second Amendment
- Set a public hearing for February 15, 2024, for the TPH Firestone Trail, LLC Inclusion.

Mr. Freeman moved to approve the consent agenda with an amendment to the December 6 Minutes, Mr. LaVanchy seconded. The motion passed unanimously. **Approved**

### **Presentations/Staff Reports - 9:08 a.m.**

Mr. Cook requested that staff evaluate inclusion fees.

Mr. Feller informed the Board of obtaining solicited quotes for the Last Chance Ditch crossing work presented. Emphasizing that the aggregate of all contracts should fall below the Colorado statutory limit for public works projects.

Board directed staff to investigate providing the minimum requirements for public advertising in the event the provided quotes exceed the statutory limit.

Additionally, staff should investigate setting up on-call contracts to address future rapid procurement for emergency and small-scope projects.

### **Action Items -9:59 a.m.**

Mr. Freeman made a motion to approve the Board Meeting dates for 2024. Mr. LaVanchy seconded. The motion passed unanimously. **Approved**

Mr. Cook motioned that the PIF amount be adjusted to \$8,500 based on the final rate study from Rafetalis. Mr. Kampmann seconded. The motion passed unanimously. **Approved**



Mr. Cook motioned to approve the rate increase schedule starting in April 2024, with increases every other year of \$2.00 per residential unit (RU). Mr. LaVanchy seconded. The motion passed unanimously. **Approved**

Mr. Freeman motioned to amend the Rules and Regulations Resolution 2024-02 Sections 1.1, 1.2, 1.4, 4, 6.2, 7.5, 11.7.3, 10, and 17, noting changes to the PIF amount. Mr. Kampmann seconded. The motion passed unanimously. **Approved**

Mr. Freeman made a motion to adopt Resolution 2024-03, setting the mill levies. Mr. LaVanchy seconded. The motion passed unanimously. **Approved**

Mr. Kampmann made a motion approving the Hebert Inclusion. Mr. Freeman seconded. The motion passed unanimously. **Approved**

Mr. Kampmann made a motion to approve the Idaho Creek Line Extension Agreement. Mr. Freeman seconded. Mr. Cook opposed. The motion passed. **Approved**

**Other business - 10:41 a.m.**

Mr. Cook requested that the Board provide a gift card or have a couple of meals delivered for an absent employee with a severe health issue.

The Board requested that Board Meeting packets be available at the close of business on the Monday before the Board Meeting. If Monday is a holiday, the Friday before.

Mr. Kampmann made a motion to adjourn at 11:22 a.m. Mr. LaVanchy Seconded. **Adjourned**

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**Recording Secretary**

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**Board Secretary**

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**Date**

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**Date**