



**St. Vrain Sanitation District
Minutes of November 8, 2023
Regular Board Meeting**

Attendance -

Board Members present: Josh Cook, Chris Kampmann, Glen LaVanchy and Ryan Freeman. **Absent:** Dan March

Staff: Robert Fleck, Heidi Hurtado, Jon Peterson, Taylor Giarritano, Dave Cross, Paul Bremser and Catherine Tallerico of Lyons and Gaddis.

Call to order - 9:00 a.m.

The board meeting was called to order by Board Vice President Mr. Cook, and the pledge of allegiance was recited.

Mr. Kampmann motioned to excuse the absence of Mr. March. Mr. LaVanchy seconded. The motion passed. **Approved**

Public invited to be heard - None.

Additions or deletions to the agenda - None.

Public Hearings - 9:02 a.m.

Mr. Cook opened a public hearing at 9:02 a.m. to certify past due accounts and charge balances to Weld County Treasurer- Resolution 2023-06.

Mr. Cook closed the public hearing at 9:03 a.m.

Mr. Kampmann made a motion to certify past due accounts and charge balances to Weld County Treasurer- Resolution 2023-06. Mr. LaVanchy seconded. The motion passed. **Approved**

Consent Agenda - 9:05 a.m.

Consent Agenda included the following:

Approval of October 18th, 20th and 25th Board Meeting Minutes

Financial Reports for October 2023

Set a public hearing for December 6, 2023

For the Jason and Brittany Meyers Inclusion.



Mr. LaVanchy moved to approve the consent agenda, Mr. Freeman seconded. The motion passed. **Approved**

Presentations/Staff Reports - 9:06 a.m.

Mr. Rheem and Ms. Szczepauski with Raftelis presented the Board with the results of the Rate Study.

The Board requested additional information from Mr. Rheem to be reviewed at the December meeting. The Public Hearing considering a new rate structure will be canceled and rescheduled for the January 17th Board meeting.

The Board requested that tap fees be reviewed yearly coinciding with the construction cost index.

The Staff presented the 2024 Budget. Each department manager presented an overview and highlighted portions of the 2024 proposed budget.

The Board reviewed the 2024 proposed budget and provided direction for the following:

- Increase in Board Directed contingency to \$300,000.
- Add \$150,000 additionally to new departmental staff position.
- Increase plant electrical budget per united power increase.

Mr. Cross informed the Board of additional wall cracking in Bioreactor 2. Board directed Mr. Cross to move ahead with repair work.

Other Business - 10:41 a.m.

Direction from the Board was given to proceed with having a Staff / Board Breakfast at 8:00 a.m. on December 6th prior to the meeting.

Executive Session - 10:59 a.m.

Mr. Cook moved to go into an executive session to confirm with the District's attorney regarding legal advice related to confidential workplace culture surveys pursuant to Section 24-6-402(4)(B), C.R.S., and for purposes of discussing a personnel matter relating to the District Manager evaluation pursuant to Section 24-6-402 (4)(f), C.R.S. Mr. LaVanchy seconded the motion. The motion passed. **Approved.**



Mr. Cook made a motion to exit the executive session at 11:15 a.m. Mr. LaVanchy seconded the motion. The motion passed unanimously. **Approved.**

Mr. LaVanchy made a motion to adjourn at 11:20 a.m. Mr. Freeman seconded. **Adjourned**

Recording Secretary

Board Secretary

Date

Date



MINUTES OF EXECUTIVE SESSION

Regarding the executive session referred to in the Minutes of the regular meeting of the St. Vrain Sanitation District's Board of Directors on November 8, 2023, it was duly moved and seconded that the Board enter into an executive session to confer with the District's attorney regarding legal advice related to confidential workplace culture surveys pursuant to 24-6-402(4)(b), C.R.S. and for a personal matter relating to the District Manager's evaluation pursuant to Section 26-6-402 (4)(f), C.R.S.. The motion carried unanimously, and the Board entered an executive session from 10:59 a.m. to 11:22 a.m. Chris Kampmann left at 11:20 a.m. The Board took no action during the executive session.

CERTIFICATION BY REGISTERED ATTORNEY

I, Catherine A. Tallerico, Reg. No. 19995, hereby certify that the executive session was devoted to the issues stated above.

Catherine A. Tallerico

CERTIFICATION BY BOARD PRESIDENT

I hereby certify that I served as chairperson of the executive session of the Board of Directors held on November 8, 2023 and that the session involved to 24-6-402(4)(b), C.R.S. to confer with the District's attorney regarding legal advice related to confidential workplace culture surveys and for a personal matter relating to the District Manager's evaluation pursuant to Section 26-6-402 (4)(f), C.R.S.

President and Chair